

**AGENDA**

**This meeting will be webcast live and the video archive published on our website**

**Overview and Scrutiny Committee**  
Tuesday, 19th October, 2021 at 6.30 pm  
Council Chamber - The Guildhall

**PLEASE NOTE DUE TO CAPACITY LIMITS WITHIN THE GUILDHALL THE PUBLIC VIEWING GALLERY IS CURRENTLY SUSPENDED**

**This Meeting will be available to watch live via:**  
<https://west-lindsey.publici.tv/core/portal/home>

**Members:**

- Councillor Mrs Lesley Rollings (Chairman)
- Councillor Mrs Diana Rodgers (Vice-Chairman)
- Councillor Mrs Angela White (Vice-Chairman)
- Councillor Liz Clews
- Councillor Timothy Davies
- Councillor David Dobbie
- Councillor Mrs Caralyne Grimble
- Councillor Cherie Hill
- Councillor Mrs Angela Lawrence
- Councillor Keith Panter
- Councillor Roger Patterson

1. **Apologies for Absence**
2. **Minutes of the previous meeting** (PAGES 3 - 8)  
Meeting of the Overview and Scrutiny Committee held on 21 September 2021
3. **Members' Declarations of Interest**  
Members may make any declarations of interest at this point and may also make them at any point during the meeting.
4. **Matters Arising Schedule**  
There are no outstanding matters arising.

5. **Presentation Item** (VERBAL REPORT)  
Presentation by Inspector Gary Brockie, Lincolnshire Police, in line with Section 19 of the Police and Justice Act 2006 (Local Authority scrutiny of crime and disorder matters)
6. **Public Reports**
- i) Request to Convene a Progress and Delivery Member Working Group (PAGES 9 - 12)
7. **General Work Items**
- i) Forward Plan (PAGES 13 - 19)
- ii) Committee Workplan (PAGE 20)

Ian Knowles  
Head of Paid Service  
The Guildhall  
Gainsborough

Monday, 11 October 2021

## WEST LINDSEY DISTRICT COUNCIL

MINUTES of the Meeting of the Overview and Scrutiny Committee held in the Council Chamber - The Guildhall on 21 September 2021 commencing at 6.30 pm.

**Present:** Councillor Mrs Lesley Rollings (Chairman)  
Councillor Mrs Angela White (Vice-Chairman)

Councillor Liz Clews  
Councillor David Dobbie  
Councillor Mrs Caralyne Grimble  
Councillor Cherie Hill  
Councillor Mrs Angela Lawrence  
Councillor Keith Panter  
Councillor Roger Patterson

**Also Present:** Councillor Trevor Young

**In Attendance:**  
Nova Roberts Assistant Director of Change Management & Regulatory Services  
Ady Selby Assistant Director of Commercial and Operational Services  
Sarah Elvin Housing Communities Project Officer  
Katie Storr Democratic Services & Elections Team Manager (Interim)

**Apologies:** Councillor Mrs Diana Rodgers  
Councillor Timothy Davies

### 7 MINUTES OF THE PREVIOUS MEETING

**RESOLVED** that the minutes of the meeting of the Overview and Scrutiny Committee held on 22 June 2021 be confirmed and signed as a correct record.

### 8 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest made at this stage of the meeting.

### 9 MATTERS ARISING SCHEDULE

There were no outstanding matters arising.

### 10 DISCUSSION ITEM: FLY-TIPPING

Members heard from the Assistant Director of Operational & Commercial Services, with a

presentation on the issue of fly-tipping. He stated it was a wide area for operational services that touched on the well-being and safeguarding of residents.

The presentation showed rates of fly-tipping across previous years, as well as the current data available. There had been a significant increase in the last year, which was a national trend, perhaps due to people spending a lot of time at home and clearing their waste. Additionally, people had been out and about more and reporting what they saw, as well as the impact of household recycling centres being closed or running limited opening hours.

The types of fly tipping were not always investigable, such as tyres, clinical waste and building waste. Members heard that the cleansing staff would undertake the clean up and engage with enforcement staff if there was an identifiable evidence.

Members had enquired whether a reduced charge for the bulky waste service would impact on rates of fly-tipping. A recent BBC investigation had found no link between rates of fly tipping and free bulky waste. Statistics showed less than half of the fly tipping could be picked up with the bulky waste service. Members heard there was a report going to the Prosperous Communities Committee in November regarding the bulky waste service.

The Council's reactive service would normally pick up fly tipping within 48 hours, this had been maintained despite pressures over the last year. The team had won awards and was working closely with the new CRM system to ensure customers received feedback on their reported issues.

**NOTE:** Councillor C. Grimble arrived at 6.45pm

In terms of reducing fly-tipping, the 'SCRAP' campaign was being run through partners at Lincolnshire Waste Partnership but West Lindsey was the only District that had undertaken 'days of action'. The principles of the campaign were to publicise responsible actions when people disposed of their waste.

Members heard that, with regards to enforcement, the council worked with partners such as Lincolnshire Police, the Environment Agency and VOSA on days of action and they were looking at restarting these in the coming year. An example was given of 109 vehicles stopped with 72 searches, 23 waste licences produced and 5 fixed penalty notices issued.

Additionally, household waste recycling centres were now fully open with no booking systems. Whilst it was difficult to evidence that fly tipping was related to these centres being closed, it could only be a good thing that they were now open.

The environmental crime partnership had been set up in 2020 to bring all agencies together, with West Lindsey fully engaged in the process. The preference was for the use of fixed penalty notices as court cases tended to be convoluted and time consuming unless used for the bigger fly tipping cases. The council was also lobbying government to make the court process easier.

It was also explained that cameras could be used in hot spots, with deployable cameras complementing the fixed ones. In the last year 24 fixed penalty notices had been issued and the team were investigating how to respond faster to reports of fly-tipping as well as the improved use of enforcement powers.

Members discussed issues of fly-tipping they had come across in their areas. There was support for increased fines or more stringent action, with recognition that there needed to be more action from the Government.

Members sought more detail regarding penalty notices issued and specific data, with a request for comparison across other areas. This would be included in future reports. There was discussion as to how other counties had managed their waste recycling centres and whether they had seen the same level of fly-tipping. Members also heard that there was continued pressure for neighbouring counties to reach a cross-county agreement for residents to be able to use waste recycling centres outside of their areas.

There was challenge to the county policy for use of the recycling centres, such as size of trailer versus size of car, with the environmental impact of such policies being of significant concern.

Members further discussed the cost implications of fly-tipping and whilst it was not always possible to reclaim costs, the team did work collaboratively with victims of fly-tipping on their land for the best way to resolve it. With regards to the benefits of CCTV, it was acknowledged to be one option, although there was the risk that perpetrators would simply move to other locations.

The Chairman thanked the Assistant Director for the detail provided in the presentation. It was suggested that it would be useful to look at other similar rural areas and ascertain how they dealt with this issue, this could also be included in a future report.

With discussed having come to a conclusion, the Committee supported the commission of a report into this matter, with reference to the points raised at this meeting, to be presented to the Prosperous Communities Committee.

## **11 DISABLED FACILITIES GRANTS REPORT**

The Committee heard from the recently appointed Homes, Health and Wellbeing Team Manager with a report to outline the current process for Disabled Facilities Grants (DFG's) including current challenges with the service and ways in which the service could move forward.

It was explained that West Lindsey District Council had statutory responsibility for the administration of DFG adaptations under the Housing Grants, Construction and Regeneration Act 1996. As a two tier authority, the responsibility for the spend of the grants lay with WLDC, but the determination of what adaptation was required and the outcomes from those works being carried out sat with Adult Social Care, Lincolnshire County Council.

It was highlighted that work was undertaken by Adult Social Care prior to a referral being made for a DFG. A DFG was one option available to Occupational Therapists (OT's) to assist a customer to remain living independently within their home. All options would be exhausted before a request for an adaptation was submitted to WLDC.

Within the report and appended documents, Members were provided with a breakdown of

the number of applications received, the number of works completed, the time taken to complete these works and a total cost. It was explained that the impact of the global pandemic had been significant, however, there were aspects of the process that could be improved regardless of the ongoing issues with, for example, the supply chain and contractor availability. It was acknowledged that there may be additional impact following Brexit, however this had possibly been hidden by the noticeable difficulties caused by Covid-19.

Following questions from Members of the Committee, it was explained that urgent care cases, for example for individuals who had received a terminal prognosis, would be expected to progress through alternative pathways. As such, the DFG process was not likely to be the best option for those circumstances. It was also confirmed that DFGs were for private individuals, and in response to an enquiry as to how an organisation could access grant funding for adaptations to a public building, the Homes, Health and Wellbeing Team Manager stated she could work with the organisation to look into alternative funding options.

It was acknowledged that the initial assessment period, undertaken by an OT, could be lengthy and it was questioned whether it would be possible for WLDC to use trusted assessors in order to speed up the process. It was explained that the initial assessment was undertaken by Adult Social Care and other options were explored prior to making a referral for a DFG. Where trusted assessors could be beneficial, the council did not hold the health expertise in order to be able to support and supervise such assessors. It was acknowledged that, given the timescales involved with the assessment process, the council could work with the County Council to look at alternative assessment options as well as looking at external supervision for trusted assessors. It was noted that the proposed internal review of the service would offer greater detail into where other improvements could be made.

There was discussion regarding the provision and removal of equipment and the priority for aids and equipment to be re-used, although this had been difficult through the pandemic, as well as the role of the yet-to-be appointed Strategic Lead across the county. It was explained that the internal review would be used to feed into the wider overview the Strategic Lead would be looking to undertake. It was also highlighted that the data reporting parameters for DFGs would be reviewed with a view to providing Members with a clear oversight of progress and improvements.

Members appreciated the work undertaken by the Homes, Health and Wellbeing Team and, having been moved and seconded, it was

**RESOLVED** that

- a) the proposal for an internal review of the DFG process be supported; and
- b) suggestions for means of improvement to be shared with the team undertaking the internal review; and
- c) a further report into the outcome of the internal review, be received by the Overview and Scrutiny Committee in due course.

## 12 FORWARD PLAN

The contents of the Forward Plan were **NOTED**.

## 13 COMMITTEE WORKPLAN

With confirmation of the amended plan for the follow up report on fly-tipping, as well as plans for future engagement with outside agencies, the work plan was duly **NOTED**.

## 14 EXCLUSION OF PUBLIC AND PRESS

**RESOLVED** that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

## 15 MARSHALL'S YARD CONTRACT FOR GAINSBOROUGH MARKET

Consideration was given to a report which sought to update Members of the Overview and Scrutiny Committee on the performance of Marshalls Yard with regard to the contract for support to Gainsborough Market.

Prosperous Communities Committee at its meeting in July 2021, resolved that a report be delivered to Overview and Scrutiny Committee, the purpose being to scrutinise whether the work of the Farmers' Markets supported or otherwise, the general markets, and whether the original objectives of the contract with Marshalls Yard had been met.

Members were reminded of the context in which the contract had been awarded, namely that the Council had no internal capacity or relevant experience to deliver the proposed event planning or marketing support to the Market.

A previous procurement exercise had resulted in little interest from suppliers to deliver this support to the Council and no bids were received through a formal procurement process.

Further work around the future of Markets in West Lindsey was ongoing with the final report from a consultant expected in late 2021.

Members were reminded of the other options which had been considered and investigated in 2018 and noted the reasons why these had not progressed, as detailed in Section 2 of the report.

The current contractual requirements were outlined, together with the costs to date and a summary of performance, noting the impact the Pandemic had had on the ability to deliver the service, and how, where events have not been delivered, the amount payable had reduced pro rata.

Finally section 4 set out a summary which advised Members contractual obligations had

been met, where they had not been met , the associated costs had been amended. Unfortunately the number of traders had not increased although there had been some element of recovery this year, with numbers almost back to 2018/19 levels.

Debate ensued and in response to Members' questions Officers confirmed this contract was Gainsborough specific, historically other Markets across the District had received no subsidy from the District Council. However, the pending report, referred to earlier, would encompass markets across West Lindsey, not just Gainsborough.

A number of Members, including visiting Members expressed their dissatisfaction at the current arrangement and the contract performance. The value for money was questioned, and it was suggested the true cost to the Council was much greater as a number of Council Officers were still required to support the market despite this contract being in place. Some went as far as to suggest another contractor would be held to a greater account. The position of the market had not changed, attendance was still low and it could not be described as a thriving market place. A number of other local markets were referenced and the fact they had waiting lists for stallholders and that there were active Business Improvement Districts (BID'S) in place, something Gainsborough did not have.

Members also sought clarity as to who had cancelled the Christmas Switch –on in 2021 and whether its delivery was part of the Contract. The general consensus appeared to be that the Contract had not been successful, had not delivered value for money and that West Lindsey should consider investing in its own specialist Officer to deliver , promote and support the Markets across the District.

**RESOLVED** that the performance of the Marshall's Yard contract to support Gainsborough Market be noted.

The meeting concluded at 8.34 pm.

Chairman





**Overview and Scrutiny  
Committee**

**19<sup>th</sup> October 2021**

**Subject: Request to Convene a Progress and Delivery Member Working  
Group**

Report by:

Assistant Director, Change Management and  
Regulatory Services

Contact Officer:

Darren Mellors  
Performance and Programmes Team Manager

[Darren.Mellors@west-lindsey.gov.uk](mailto:Darren.Mellors@west-lindsey.gov.uk)

Purpose / Summary:

To seek approval for a time limited, cross-party  
Progress and Delivery Member Working Group  
as part of the process for setting the Council's  
Progress and Delivery measures and targets for  
2022-23

**RECOMMENDATION(S):**

1. That Members agree to commission a time-limited, cross party Member Working Group as part of the process for setting the Council's Progress and Delivery measures and targets for 2022-23.

## IMPLICATIONS

**Legal:**

There are no legal implications as a result of this report.

**Financial :**

There are no financial implications as a result of this report.

**Staffing :**

There are no staffing implications as a result of this report.

**Equality and Diversity including Human Rights : N/A**

**Data Protection Implications : N/A**

**Climate Related Risks and Opportunities: N/A**

**Section 17 Crime and Disorder Considerations: N/A**

**Health Implications: N/A**

**Title and Location of any Background Papers used in the preparation of this report :**

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**Risk Assessment :**

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

Yes

No

## **Background**

As part of a strong performance management framework that focuses on continuous learning and improvement, the Council has in place a robust target setting process for its key performance indicators which engages all relevant stakeholders. The last deep dive review of the Council's performance measures and targets was undertaken in 2019, which involved consultation with a cross-party Progress and Delivery Member Working Group.

The purpose of the Member Working Group is to review all of the Council's proposed key performance indicators and corresponding targets; ensuring they reflect a balanced scorecard approach, are stretch based to reflect the Council's ambitions and enable a transparent view of performance across the Council's service areas. This process not only increases member engagement with performance management, it also ensures that the Council has a set of performance measures that contribute clearly to the Council's Corporate Plan and supports teams to manage and improve the performance of their service.

In 2020, a broad review of the Council's Progress and Delivery (P&D) measures and targets was undertaken which involved key stakeholders and final sign-off at the Council's Corporate Policy and Resources Committee which also resolved that another deep dive review be conducted in the autumn of 2021. As the Progress and Delivery Member Working Group is not defined in the Council's Constitution, Overview and Scrutiny Committee are therefore asked to commission a time-limited, cross party Member Working Group whose remit is contribute to the deep dive review as set out below.

## **Scope of the Progress and Delivery Member Working Group**

It is recommended that the P&D Member Working Group follows the same format as in 2019. To that end, the Performance and Programmes Team will consult with the Council's political group leaders to identify five elected members to sit on the cross-party Working Group and attend a two hour P&D workshop in November 2021, the scope of which is:

- To review the proposed basket of P&D performance measures for each of the Council's service areas for 2022-23.
- To review the proposed targets for each P&D performance measure for 2022-23.
- To ensure, as far as possible, that the proposed measures reflect a balanced scorecard approach and are aligned to the priorities identified in the Council's Corporate Plan.
- To ensure, as far as possible, that the proposed targets are stretch based but achievable, taking account of factors such as COVID recovery and statutory requirements.

The P&D Workshop will be facilitated by the Performance and Programmes Team and led by the Assistant Director for Change Management and Regulatory Services. Per the Council's Constitution, the P&D Member Working Group cannot formally adopt the Council's P&D performance measures, rather, it is a consultative group ensuring member engagement and transparency of process. Formal approval of the proposed P&D measures and targets rests with the Council's Corporate Policy and Resources Committee via a paper to be received by CP&R Committee on 13<sup>th</sup> January 2021.

## Full Forward Plan All Committees (valid from 11 October 2021 to May 2022)

### Purpose:

This report provides a summary of report going to all committees.

Date	Title	Lead Officer	Purpose of the report	Date First Published
<b>CORPORATE POLICY AND RESOURCES</b>				
<b>11 NOVEMBER 2021</b>				
11 Nov 2021	Budget and Treasury Monitoring - Period 2 2021/2022	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 30 September 2021	
11 Nov 2021	Progress and Delivery Quarter 2, 2021-22	Ellen King, Senior Performance Officer	This report presents performance against the Council's key performance indicators for quarter two (July - September), 2021-22.	
11 Nov 2021	Annual Infrastructure Funding Statement	Rachael Hughes, Development Contributions Officer	The Infrastructure Funding Statement provides a summary of financial contributions the Council has secured through section 106 agreements and Community Infrastructure Levy receipts, collectively known as developer contributions, from new developments for the provision of infrastructure and affordable housing within the financial period 2020/21.	
11 Nov 2021	Proposed Fees and Charges 2022/2023	Sue Leversedge, Business Support Team Leader	proposed fees and charges effective from 1st April 2022	
11 Nov 2021	Budget and Treasury Monitoring - Qtr 2 2021/2022	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 30 September 2021	

11 Nov 2021	Saxilby Footbridge Refurbishment	Gary Reeve, Property & Assets Manager	Business Case to consider refurbishment of Saxilby Footbridge
11 Nov 2021	Bridging resource Nationally Strategic Infrastructure Project NSIP	Sally Grindrod-Smith, Assistant Director of Planning and Regeneration	Financial resource to fulfill obligations in respect of WLDC's role in the NSIP process
11 Nov 2021	Free Parking for Christmas Markets	David Kirkup	To consider the requests to waive charges in council car parks to support events
11 Nov 2021	West Lindsey Platinum Jubilee Community Fund	Grant White, Enterprising Communities Manager	To approve recommendations from Prosperous Communities Committee for re-allocation of Community Grant Programme budget to create the West Lindsey Platinum Jubilee Community Fund.
11 Nov 2021	GGW charges 2022/23	Ady Selby, Assistant Director of Commercial and Operational Services	GGW charges

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**16 DECEMBER 2021**

16 Dec 2021	Hemswell Cliff Managed Estate Contract	Shayleen Towns, Senior Community Action Officer	WLDC contract to manage a private estate at Hemswell Cliff is a 5 year contract 1 July 2018 to 31 March 2023. This report is ask members to consider a further 5 years from 1 April 2023.
16 Dec 2021	Council Tax, Business Rates and Sundry Debtor Write Offs 2021/22	Alison McCulloch, Revenues Manager	Write offs over £2,500 relating to council tax, business rates and sundry debtor accounts
16 Dec 2021	Additional resource for Levelling Up Fund	Elaine Poon, Local Development Order and Major Projects Officer	Seeking for additional resource to prepare for Levelling Up Funding bid prior to funding announcement

**13 JANUARY 2022**

13 Jan 2022	Progress and Delivery Measures and Targets 2022-23	Ellen King, Senior Performance Officer	This report presents for approval the Council's proposed performance measures, and corresponding targets for 2022-23.	24 March 2021
13 Jan 2022	Voluntary & Community Sector Strategy	Grant White, Enterprising Communities Manager	To approve recommendations from Prosperous Communities Committee on community funding budgets and spend.	
13 Jan 2022	Purchase of former Lindsey Centre	Elaine Poon, Local Development Order and Major Projects Officer	Potential purchase of former Lindsey Centre	
13 Jan 2022	Review of Whistleblowing Policy	Emma Redwood, Assistant Director People and Democratic Services	To review the Whistleblowing Policy taking into account G&A committee recommendations June 2021	
<b>10 FEBRUARY 2022</b>				
10 Feb 2022	Budget and Treasury Monitoring - Period 3 2021/22	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 30 September 2021	
10 Feb 2022	Committee Timetable 2021-2022	Katie Storr, Democratic Services & Elections Team Manager (Interim)	To follow the format of previous years	
10 Feb 2022	Corporate Policy and Resources Committee Draft Budget 2022/2023 and estimates to 2026/2027	Sue Leversedge, Business Support Team Leader	The report sets out details of the overall Draft Revenue Budget 2022/23 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2022/23, and estimates to 2026/27 to be included in the Medium Term Financial Plan.	
<b>14 APRIL 2022</b>				
14 Apr 2022	Lindsey Centre update	Sally Grindrod-Smith, Assistant Director of	An update on the leisure scheme following the concurrent committee	24 March 2021

Planning and  
Regeneration, Elaine  
Poon, Local Development  
Order and Major Projects  
Officer

meeting on 11 June 2019

14 Apr 2022	Budget and Treasury Monitoring - Period 4 2021/2022	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 31 March 2022
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## COUNCIL

### 1 NOVEMBER 2021

1 Nov 2021	Gambling Act 2005 Statement of Principles (Gambling Policy) - Approval	Tracy Gavins, Licensing Enforcement Officer, Andy Gray, Housing and Enforcement Manager	To consider the above Policy following on from consultation.	24 March 2021
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Nov 2021	Adoption of a New Code of Conduct for Members	Katie Storr, Democratic Services & Elections Team Manager (Interim)	To consider adopting the new lga model code of conduct as recommended by standards sub-committee and if supported to recommend to Full Council its adoption
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### 24 JANUARY 2022

24 Jan 2022	Mid Year Treasury Report 2021-22	Caroline Capon, Corporate Finance Team Leader	Review of Prudential indicators	24 March 2021
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24 Jan 2022	Local Council Tax Support Scheme 2022/23	Angela Matthews, Benefits Manager, Alison McCulloch, Revenues Manager	Local Council Tax Support Scheme 2022/23
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### 7 MARCH 2022

7 Mar 2022	Executive Business Plan and Medium Term Financial Plan 2022/23	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151	To present the Executive Business Plan, Budget 2022/23 and the Medium Term Financial Plan 2022/23-2026/27	24 March 2021
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Officer

7 Mar 2022	Draft Treasury Management Strategy 2022-23	Caroline Capon, Corporate Finance Team Leader	Draft Treasury Management Strategy	24 March 2021
7 Mar 2022	Opting-In to Public Sector Audit Appointments Ltd	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	Public Sector Audit Appointments Limited (PSAA), being an appointing person for the purposes of the Regulations, invites West Lindsey District Council (the authority) to become an opted-in authority in accordance with the Regulations	

## PROSPEROUS COMMUNITIES

13 JULY 2021

2 NOVEMBER 2021

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Nov 2021	Proposed Fees and Charges 2022/2023	Sue Leversedge, Business Support Team Leader	Report on the proposed fees and charges 2022/2023 for services within this Committee, to be recommended to CP&R	
2 Nov 2021	Review of Bulky Waste Charges	Ady Selby, Assistant Director of Commercial and Operational Services	A review of the current charge for bulky waste collections and potential impact on fly tipping	
11 Oct 2021	Operational Services Separate Paper and Card Collections	Ady Selby, Assistant Director of Commercial and Operational Services	Proposal to provide residents with separate paper/card collections. This is part of a programme to improve the quality of dry recyclate and has already been rolled out in Boston, with North Kesteven due to deliver in Autumn 2021	
2 Nov 2021	Decision / delegation protocols Nationally significant infrastructure projects (NSIP)	Sally Grindrod-Smith, Assistant Director of Planning and Regeneration	To define delegations in relation to NSIP work flows and stage gates	

2 Nov 2021	West Lindsey Platinum Jubilee Community Fund	Grant White, Enterprising Communities Manager	To approve the creation of the West Lindsey Platinum Jubilee Community Fund.	
<b>7 DECEMBER 2021</b>				
7 Dec 2021	Future of West Lindsey Markets	Ady Selby, Assistant Director of Commercial and Operational Services	For decision following receipt of Phases 2 and 3 Quarterbridge reports	
7 Dec 2021	Voluntary & Community Sector Strategy	Grant White, Enterprising Communities Manager	To introduce a new strategy covering support services and community funding provided to community groups, charities, parish councils and social enterprises.	
7 Dec 2021	Transport and Connectivity Programme	Grant White, Enterprising Communities Manager	To approve a refreshed Transport	
Dec 2021	Economic Recovery Plan	Sally Grindrod-Smith, Assistant Director of Planning and Regeneration	Consideration of the Greater Lincolnshire Economic Recovery Plan and the West Lindsey response	
7 Dec 2021	West Lindsey Tenancy Strategy	Sarah Elvin, Housing Communities Project Officer	The report will seek approval for the amended Tenancy Strategy to be adopted	
<b>25 JANUARY 2022</b>				
25 Jan 2022	Local Enforcement Plan (Planning Enforcement) and Customer Charter	Andy Gray, Housing and Enforcement Manager	To seek approval for the updated Local Enforcement Plan (Planning Enforcement) and Customer Charter	24 March 2021
25 Jan 2022	Corporate Enforcement Policy	Andy Gray, Housing and Enforcement Manager	To review and approve the Corporate Enforcement Policy	24 March 2021
25 Jan 2022	Prosperous Communities Committee Budget 2022/2023	Sue Leversedge, Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2022/2023, and estimates	

to 2026/2027.

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**15 MARCH 2022**

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3 May 2022	Selective Licensing - Future Proposals	Andy Gray, Housing and Enforcement Manager	To provide Councillors with final proposals for any future Selective Licensing Scheme	24 March 2021
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## Overview and Scrutiny Work Plan

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### Purpose:

The table below provides a summary of reports that are due at meetings of the Overview and Scrutiny Committee during the 2021/2022 Civic Year.

### Recommendation:

1. That Members note the contents of this document.

TITLE	LEAD OFFICER	PURPOSE OF THE REPORT
<b>23 November 2021</b>		
Flood Risk Working Group Final Report	Chairman of Working Group in conjunction with Ady Selby	For the Flood Risk Working Group to present their findings
Focus on Health	Ele Snow to arrange	Invitation to NHS - to consider the provision of community health services at the JCH
<b>18 January 2022</b>		
Progress and Delivery	Darren Mellors (TBC)	To consider the report as presented to the policy committees
<b>22 February 2022</b>		
Focus on Sports Development	Ele Snow to arrange	as a continuation of the leisure focussed work in 2020/21, this would include further invitations to outside agencies and providers across the District
<b>29 March 2022</b>		
TBC		
<b>26 April 2022</b>		
Draft Annual Report	Ele Snow	To present the draft O&S Annual Report for recommendation to Annual Council